

BERLIN BOARD OF EDUCATION
Student Achievement Committee Meeting
March 11, 2019
MINUTES

Attendance: Richard Aroian - Chair
Timothy Oakes

Also in Attendance: Dr. Erin McGurk, Assistant Superintendent

- I. Call to Order:** The meeting was called to order at 6:38 p.m. in the Assistant Superintendent's Office, at 238 Kensington Road, Berlin, CT.
- II. Proposed 2020-2021 School Calendar:** Dr. McGurk presented a draft calendar for the 2020-21 school year. She explained the placement of professional learning days throughout the year. The group also discussed potential calendar changes for the end of the current school year based on the number of snow days to date. A proposal for the changes will be presented at the next Board of Education meeting by the Superintendent of Schools, Brian Benigni.
- III. Proposed Revision to Policy 6161.1 – Textbook Selection and Adoption (including Administrative Regulations):** Dr. McGurk shared draft language for a revision to Policy 6161.1 to update the name of the policy, making it reflect a broader definition of textbooks and instructional materials. Revised administrative regulations, developed by district administrators, were also shared. These streamline the process for adoption of textbooks and document a process for reconsideration of instructional materials.
- IV. Adjournment:** The meeting was adjourned at 6:59 p.m.

Respectfully submitted,

Erin K. McGurk, Ed.D.
Assistant Superintendent for Curriculum and Instruction